

## **Circulation Foundation Committee Chair – Job description**

The Circulation Foundation is the only UK Vascular charity, dedicated to vascular health.

**Our Vision: - is a society free of vascular disease, and its associated suffering.**

**Our Mission:- is to promote awareness into Vascular conditions and to support vital research.**

The CF is made up of a group of volunteers supported by administrative staff from EBS and affiliated to the VSGBI. The main public face is the website, hosted by Yonescat. The ethos of the Foundation is to raise public awareness of vascular diseases, to raise money for research in to vascular conditions and to provide reliable information to the public about vascular conditions.

We are looking for a member of the Vascular Society willing to take on this role.

Main roles of the Chair:

1. To chair CF committee meetings.
2. To populate the committee to include representatives from the SVN, SVT, Rouleaux and lay membership.
3. To maintain financial solvency.
4. To liaise with the VSGBI and to attend their Council meetings on behalf of the CF.
5. To maintain the website and raise the public profile.
6. To fundraise.
7. To communicate with our patrons.
8. To answer enquiries from patients and sponsors.
9. To ensure that the CF is represented as a charity at various events – London marathon, Ride 100 etc.
10. To ensure the CF remains viable as an option for legacies and to seek donations where possible.
11. To administer Research Fellowships and liaise with other partners such as the Royal Colleges regarding appropriate appointments.

If you are interested in applying for the post and wish to discuss the role, please contact Mike Jenkins – current CF Chair [michael.jenkins5@nhs.net](mailto:michael.jenkins5@nhs.net)

To apply for the post, please send CV and covering letter to [admin@vascularsociety.org.uk](mailto:admin@vascularsociety.org.uk)  
Closing date is 23<sup>rd</sup> August. Shortlisted applicants will be invited to interview during the Council meeting on Friday 6<sup>th</sup> September.